**Warehouse Associate**

**About the Company**

Top Knobs and its sister brands, Watermark, Water Street Brass and Atlas Homewares, are leading manufacturers of high-end faucets for the kitchen and bath, and decorative knobs and pulls for kitchen cabinets. We sell to thousands of kitchen and bath dealers across the country and enjoy an outstanding reputation for quality and service. The company is large, profitable, and growing rapidly.

Our team members are valued and are encouraged to reach their full potential. We foster entrepreneurial spirit and imaginative teamwork with the freedom to act. Our company offers competitive wages, career growth opportunities, and a generous benefits package that includes PTO (sick time, paid vacation), holidays, 401K, Personal Assistance Program, medical, dental, vision, and life insurance. We are an Affirmative Action/Equal Opportunity Employer, and we are committed to hiring a diverse and talented workforce.

**About the Job**

Top Knobs is seeking a Warehouse Associate to support our company’s warehouse operations. You will facilitate the production process to get our product to customers. Throughout the day you will physically pull inventory from the shelves, pack orders, and loads them on trucks for delivery. Our warehouse Associate position requires a strong work ethic, attention to detail, and the ability to meet deadlines.

**Job Duties**

* Develop an in-depth understanding of the Top Knobs warehouse to navigate to the correct aisles with ease
* Pulls warehouse items from the shelves based on number, size, color, and quantity requirements
* Pack orders and prepare them for shipping while ensuring they are accurate
* Provide support to receive and stow product
* Help label and repack products
* Assist with stock replenishment
* Assisting in keeping work area clean, organized, and safe
* Work with team to ensure warehouse goals are met
* Special projects as assigned
* Performs other general warehouse duties as needed

**Required Knowledge and Skills**

* Able to work independently, as well as in a team environment
* Demonstrate accuracy, reliability, and the ability to understand the importance of deadlines.
* Positive attitude with a strong work ethic
* Must be able to continuously climb and descend stairs safely
* Have a proven ability to think outside of the box and search for innovative solutions.
* Possess problem solving and analytical skills
* Be a team player

**Education and Employment Experience**

* High school diploma or equivalent required
* Previous manufacturing experience preferred

**Physical Demands/Environment**

* Must be able to lift up to 45 lbs. with or without reasonable accommodation
* Must be able to stand/walk for up to 10-12 hours
* Must be able to frequently push, pull, squat, bend, and reach